

Love on a Leash® Chapter Expense Policy

Love on a Leash® is a National volunteer organization funded solely by members' fees and unsolicited donations; fundraising by members or chapters is not allowed. The National Love on a Leash® board is committed to fully supporting all members and chapters; however, it is crucial to minimize expenses that do not directly support the mission of Love on a Leash®.

Event Fees - Fees incurred to rent booths at community events or entry into local parades or fairs are reimbursable expenses up to \$100 per event, up to 4 events per year per chapter. Chapter leaders should ask each event organizer whether fees may be waived due to our non profit status.

Technology Expenses - Chapter leaders are encouraged to simplify scheduling and tracking visits; National will reimburse chapter leaders for Meet-up or other similar technology.

Volunteer Recognition - The National Love on a Leash® board encourages chapter leaders to recognize the contributions of all volunteers; chapter leaders should plan any gatherings as frugally as possible and request board approval prior to any expenditures.

Memorials (pets & humans) - When National Love on a Leash® is notified of a member or pet's passing, we send a condolence card to next of kin. If chapter leaders wish to send flowers or other memorials, they may take up a *voluntary* collection among chapter members.

Chapter Leader Business cards - Official Love on a Leash® business cards are available to chapter leaders by emailing assistant2@loveonaleash.org; chapter leaders may not create or purchase their own.

Brochures and Banners - Official chapter banners, brochures, and comparison cards are available by emailing assistant2@loveonaleash.org; chapters may not create or purchase their own.

Patch Expenses - Individual members may purchase patches through the member portal on the Love on a Leash® website (<https://www.loveonaleash.org/members/Order.aspx>).

Love on a Leash® attire - While Members are required to display their and their pet's Love on a Leash® ID cards, Members are not required to wear Love on a Leash® attire on official visits; therefore, National will not pay for any attire. Those who wish to purchase official Love on a Leash® attire may do so through the member portal on the Love on a Leash® website (<https://www.loveonaleash.org/members/Order.aspx>). *No member may make his/her own Love on a Leash® gear or have it printed, as Love on a Leash® is a registered trademark.*

Websites - Chapters may not maintain their own websites. Individuals should be directed to the National Love on a Leash® site for the most current and accurate information.

Other - Any item not listed above requires pre-approval and is not guaranteed to be reimbursable.